

The monthly meeting was held at Whittle-le-Woods Village Hall, on Monday 13th February 2023, at 7.30pm.

Present Chair McDonald; Parish Councillors Auwerx, Bell, Briscoe, Evans, B Higham, P Higham, Newall, Yates & the Clerk

Apologies Councillor’s Fogarty, Partington, and Wood

The meeting opened at 7.31pm.

Visitors NA

1. Minutes

*23/02/01 The minutes of the previous meeting were approved.

2. Changes in Declarations of Interest

Chair McDonald updated the Register of Interest with new address details.

3. Defibrillator checks

Hillside Crescent ancillaries replaced on 12th January 2023. Defib rescue kits now available for Town Lane, Shaw Brow and Hillside Crescent. Cllr Newall also advised that the security box for the defib on Town Lane has been disturbed, but has been resolved by Cllr Briscoe.

4. Planning Matters

New

10 Burghfield Drive Buckshaw Village Chorley PR7 7FN

Timber framed gazebo to rear garden Open for comment icon

Ref. No: 23/00036/FULHH | Received: Sat 14 Jan 2023 | Validated: Mon 16 Jan 2023 | Status: Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

192 Town Lane Whittle-Le-Woods Chorley PR6 8AG

Two storey side extension, single storey rear extension (following demolition of existing conservatory) Open for comment icon

Ref. No: 23/00033/FULHH | Received: Thu 12 Jan 2023 | Validated: Thu 12 Jan 2023 | Status: Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

The Parish Council wish to point out that the building of the side extension will block any external access to the rear of the property and this could be a cause to reject this application.

Chair

Date.....

13 Lea Road Whittle-Le-Woods Chorley PR6 7PF

Single storey rear extension (following demolition of existing conservatory)

Reference 23/00040/FULHH | Alternative Reference PP-11836485

Application Validated Mon 16 Jan 2023 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Whittle Surgery 199 Preston Road Whittle-Le-Woods Chorley PR6 7PS

Erection of extension/porch to front elevation and installation of access ramp and erection of fencing to side (north) elevation to facilitate provision of plant storage/refuse compound

Ref. No: 22/01317/FUL | Received: Fri 23 Dec 2022 | Validated: Fri 23 Dec 2022 | Status:

Awaiting decision

The Parish Council have no comment on this application

40 Poole Avenue Buckshaw Village Chorley PR7 7FP

Erection of 2.2 metre high horizontal Siberian larch boundary screen fence

Ref. No: 23/00017/FULHH | Received: Fri 06 Jan 2023 | Validated: Thu 12 Jan 2023 | Status:

Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Plot 1 Dark Lane Whittle-Le-Woods Chorley PR6 8AE

Application to discharge conditions nos. 7 (surfacing materials) and 8 (boundary details) attached to planning permission 19/01080/FUL (Erection of 1no. dwelling)

Ref. No: 22/01262/DIS | Received: Mon 05 Dec 2022 | Validated: Fri 06 Jan 2023 | Status:

Awaiting decision

No comment required

Granted

Royle Shaw Hill Whittle-Le-Woods Chorley PR6 7PP

Application for works to a protected tree - Chorley BC TPO 10 (Whittle-le-Woods) 2009: T2 Cypress - Fell

Reference 22/01191/TPO | Alternative Reference PP-11698857

Application Validated Wed 23 Nov 2022 | Status Granted

Decision Consent for Tree Works | Decision Issued Date Wed 18 Jan 2023

2 Far Nook Whittle-Le-Woods Chorley PR6 7NY

Two storey side extension and single storey rear extension

Ref. No: 22/00774/FULHH | Received: Fri 15 Jul 2022 | Validated: Fri 15 Jul 2022 | Status:

Granted

Other

233 Town Lane Whittle-Le-Woods Chorley PR6 8AJ

Addition of a first floor to existing bungalow

Ref. No: 22/01190/FULHH | Received: Wed 16 Nov 2022 | Validated: Wed 16 Nov 2022 |

Status: Withdrawn

5. Matters Arising

The Parish Council unanimously agreed the precept of £59,660.00. A band D charge per household of £23 which is a 0.16 decrease on last year.

King Charles III coronation – no commemorative gifts found as yet

Cllr P Higham suggested that the lease for the Canal Basin could be agreed directly with the Parish Council. Considering a 10 year lease with a possible clause for an extension.

There was discussion regarding whether the current lease with LCC could be reassigned or if a new lease is required.

There is also a separate lease for the steps which were owned by Mr J Robinson.

The Clerk was asked to seek advice from Cllr Wood on the best course of action., and add to the agenda for the next meeting.

Cllr Newall advised that there will be a 3rd iteration of the Consultation for the Central Lancashire Local Plan. She proposed that at this stage a traffic assessment survey will be commissioned at this point.

A formal response to the consultation is also required from the Parish Council. Cllr Newall will draft a response for the Clerk to send to the Consultation team.

6. Clerks Update

Request for spend on Flood equipment – please see attached list – total cost £2111.72

The Parish Council discussed if Public Liability Insurance is required to cover the flood group – to be held in their name and covering the potential activities. The Parish Council would be agreeable to funding the insurance.

The use of the pumps needs to be fully understood, and there needs to be a full inventory of the equipment in the container.

It was also asked if users have adequate training for the use of the chainsaw.

The Clerk is requested to move to the agenda for the next meeting and invite the Flood Committee to attend the next meeting in March.

The tree works on the Canal Basin have been completed. A further Ash Tree has been advised as needing to be felled at a cost of £740+vat. The work will require a cherry picker and a partial road closure.

Cllr Yates proposed that the works should go ahead, seconded by Cllr Evans. Unanimously agreed.

The height barrier at Whittle-le-Woods Playing field was installed on 20/01/2023

Chair

Date.....

The footpath from Factory Lane to the Cricket Ground has been resurfaced

The Clerk is currently seeking a contractor to carry out the painting of the phone boxes and benches.

The Clerk advised that a local resident had offered to volunteer to assist with any painting. The need to assess the benches was discussed and it was agreed that the benches would be checked by Councillors and the information fed back to the Clerk so that a clear assessment of the works required could be provided.

Carwood Lane Foot path x 2 benches – Cllr’s B & P Higham

Shaw Brow x 2 benches / Moss Lane / Lea Road / School Brow (Wall Seat) – Cllr Newall

Church Hill / The Zigzag x 3 benches – Chair McDonald

Copthurst Lane / Birchin Lane – Cllr Briscoe

Hillside Crescent – Cllr Auwerx

Dolphin Brow – Cllr Evans

A quote for the repairs to the handrail on Brewery Fields has been requested from Taylor and Taylor. Site visit carried out on 25th January 2023. Once repaired the handrail will require painting.

Full costings provided for SpIDS project (CIL Funded) to be produced for the next meeting

Defib replacement:

C1A Mindray BeneHeart Fully Automatic Defibrillator (£885) both adult and paediatric use. Ancillaries last up to 5 years. 8-year manufacturer's warranty

OR

iPAD SP1 Fully-Automatic Defibrillator (£920) both adult and paediatric use. Ancillaries last up to 5 years. 7–10-year manufacturer's warranty.

the iPAD SP1 defibrillators are fully pad compatible with defibrillators carried on front line NHS Ambulances

Comes with Protective carry case / 1 x Lithium Manganese Oxide battery, which is disposable. The battery is expected to last up to five years (in standby) and comes with a warranty of four years. / 1 x sets of electrode pads, one pre-connected into the AED. These electrode pads can be used on adults and children (aged 1+). / 1 x AED rescue kit, which include: (2 x patient wipes, nitrile gloves, prep razor, face shield & tough cut scissors)

This information is to be kept for further action in the future when the Defibs are in need of replacement.

Maintenance Update (David Hull)

- 1.Cleaned up Notice Board A6
- 2.Cleaned up Brewery Fields footpath
- 3. Weeded Rockery
- 4. Cleared leaves on the Carwood Lane footpath
- 5. Cleared leaves of Smithy Fields footpath

Chair

Date.....

7. Accounts

Outgoings for approval this meeting

	Ref	JV	Payee	Detail	Total
*23/02/02	dd	22/23-116	Easy Websites	Monthly payment	-£27.60
*23/02/03	bacs	22/23- 117	Employee 1	February Salary	-£1,252.66
*23/02/04	bacs	22/23- 118	Employee 2	February Salary	-£461.13
*23/02/05	dd	22/23- 119	LLC Pension	Pension payment	-£414.41
*23/02/06	bacs	22/23- 120	David Hull	Bench installation Canal Basin Footpath	-£240.00
*23/02/07	bacs	22/23- 121	Bedrock Landscapes	Factory Lane Footpath	-£3,350.40
*23/02/08	bacs	22/23- 122	Various	Flood Equipment	-£2,639.65
*23/02/09	bacs	22/23- 123	Greenman Marketing	Local Plan Leaflets	-£396.00

8. Any Other Business

Chair McDonald read out an email from a Member of the Public who was unable to attend the meeting.

The email referenced the landfill sites in Whittle that are being proposed for development in the Central Lancashire Local Plan.

There was discussion regarding the waste in the landfill sites. It was noted that it is thought low grade nuclear slurry was dumped as well as paint from Leyland Paints. Prior to this tools were dumped in the old landfill by the USA Air Force – all of this occurring in the 1950's. It was agreed that a letter will be sent to the Waste Services Manager at CBC asking what testing has been carried out and when.

The issues will also be covered in the Parish Council response to the Central Lancashire local Plan Consultation Team.

The Clerk advised that the date for the May meeting will need to be rescheduled as the 8th May is now a bank holiday for the Kings Coronation. It was agreed that the Parish Council will meet on Tuesday the 9th May instead.

The Clerk requested that photographs be taken of the Parish Councillors prior to the next meeting on the 13th March for inclusion in the Parish Council Newsletter. This was agreed and the Clerk will arrange for the photographer to be set up for 7pm.

Venue for next meeting will be the village Hall at Whittle-le-Woods

The meeting closed at 9pm.

Chair

Date.....

10. Confidential Items
REMOVED

The next Parish Council Meeting will be held at Whittle-le-Woods Village Hall at 7.30pm on Monday 13th March.

Chair

Date.....

Payments & Receipts

Whittle-le-Woods Parish Council								
Accounts for 2022 / 23								
Date	Minute ref	Receipt / Payment	Ref	R	JV	Payee	Detail	Total
01/02/2023		Payment	dd		22/23-116	Easy Websites	Monthly payment	-£ 27.60
28/02/2023		Payment	bacs		22/23- 117	Employee 1	February Salary	-£ 1,252.66
28/02/2023		Payment	bacs		22/23- 118	Employee 2	February Salary	-£ 461.13
17/02/2023		Payment	dd		22/23- 119	LLC Pension	Pension payment	-£ 414.41
13/02/2023		Payment	bacs		22/23- 120	David Hull	Bench installation Canal Basin Footpath	-£ 240.00
13/02/2023		Payment	bacs		22/23- 121	Bedrock Landscapes	Factory Lane Footpath	-£ 3,350.40
13/02/2023		Payment	bacs		22/23- 122	Various	Flood Equipment	-£ 2,639.65
13/02/2023		Payment	bacs		22/23- 123	Greenman Marketing	Local Plan Leaflets	-£ 396.00
February Totals								-£5,746.20

Chair

Date.....

Budget Tracking

2022 / 23 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total Expenditure	Remaining budget
Admin Payment	£8,670.00	-£23.00	-£23.00	-£773.21	-£186.70	-£83.00	-£3,418.21	-£98.00	-£3,039.70	-£424.39	-£23.00	-£23.00		-£8,115.21	£554.79
Admin Receipt		£0.00	£1,900.00	£165.00	£0.00	£40.00	£515.00	£2,926.70	£28,619.30	£0.00	£0.00	£0.00		£34,166.00	£34,166.00
Staffing Payment	£24,000.00	-£2,715.88	-£1,516.33	-£1,516.33	-£2,651.10	-£1,546.14	-£1,546.14	-£2,555.19	-£1,877.71	-£1,726.65	-£1,604.03	-£2,128.20		-£21,383.70	£2,616.30
War Mem Payment	£2,000.00	£0.00	-£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		-£2,000.00	£0.00
Loan Payment	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00		-£5,039.96	£0.04
Maint Payment	£18,250.00	£0.00	-£935.15	-£924.00	£0.00	£0.00	-£1,224.00	£0.00	-£16.96	-£924.00	£0.00	£0.00		-£4,024.11	£14,225.89
Grants Payment	£1,000.00	£0.00	-£200.00	£0.00	£0.00	£0.00	-£500.00	£0.00	£0.00	£0.00	£0.00	£0.00		-£700.00	£300.00
Project/Misc. Payment	£13,100.00	-£500.00	-£320.83	-£1,969.17	-£2,674.00	-£1,820.00	-£13.65	£0.00	£0.00	-£1,050.00	£0.00	£0.00		-£8,347.65	£4,752.35
Flooding Payment	£2,500.00	-£145.25	£0.00	£0.00	£0.00	£0.00	£0.00	-£100.00	£0.00	£0.00	£0.00	£0.00		-£245.25	£2,254.75
Christmas Payment	£3,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£1,495.03	-£720.00	£0.00		-£2,215.03	£1,284.97
Interest Receipt		£15.34	£24.17	£22.36	£21.05	£23.44	£46.03	£81.23	£158.39	£178.17	£186.68	£0.00		£756.86	£756.86
VAT Payment	£0.00	-£523.65	-£602.38	-£586.29	-£855.40	-£326.60	-£99.62	-£4.60	-£613.13	-£418.84	-£274.60	-£563.00		-£4,868.11	-£4,868.11
VAT Receipt		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00				£0.00		£0.00	£0.00
Total Receipt		£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£4,336.84	£28,777.69	£178.17	£186.68	£0.00	£0.00	£34,922.86	£34,922.86
Total Payments	£78,060.00	-£3,907.78	-£5,597.69	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,757.79	-£5,547.50	-£6,038.91	-£5,141.61	-£2,714.20	£0.00	-£54,478.74	£23,581.26
CIL Payment		-£2,450.00	-£2,779.75	-£629.57				-£3,500.00		-£499.00	-£159.25	-£1,350.00	-£3,032.00	-£14,399.57	-£14,399.57
CIL Receipt (Bal C/O)	£173,383.95		£5,447.47					£1,328.91						£180,160.33	£158,984.38
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	against Budget
Summary of bank accounts				Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at end of prev month				£1,221.30	£863.52	£586.08	£1,152.51	£540.29	£829.59	£1,249.35	£1,018.26	£591.06	£452.90	£1,298.77	
41346412 - Balance at end of prev month				£223,578.93	£276,664.27	£274,135.91	£269,158.27	£260,158.27	£257,202.76	£248,738.79	£249,220.02	£273,707.32	£267,707.32	£261,072.17	
Total bank account balance				£224,800.23	£277,527.79	£274,721.99	£270,310.78	£260,698.56	£258,032.35	£249,988.14	£250,238.28	£274,298.38	£268,160.22	£262,370.94	£0.00
Precept / CIL Amount to deposit account															
CIL Payments				-£2,450.00	-£2,779.75	-£629.57	£0.00	£0.00	-£3,500.00	£0.00	-£499.00	-£159.25	-£1,350.00	-£3,032.00	£0.00
Payments this month				-£3,907.78	-£5,597.69	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,757.79	-£5,547.50	-£6,038.91	-£5,141.61	-£2,714.20	£0.00
Receipts this month				£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£4,336.84	£28,777.69	£178.17	£186.68	£0.00	£0.00
Unpresented Payments					-£1,800.00			-£746.09		-£1,328.91		-£118.17			
Unpresented Receipts				£59,070.00		£1,800.00		£1,046.09	£1,696.38		£1,328.91		£515.65		
Balance at month end				£277,527.79	£274,721.99	£270,310.78	£260,698.56	£258,032.35	£249,988.14	£250,238.28	£274,298.38	£268,160.22	£262,370.94	£256,624.74	£0.00

Chair

Date.....